

TO: CPCU Chapter Contact for Local Conferment Ceremony
CPCU Conferring Officers

FROM: Peter L. Miller, CPCU
President and Chief Executive Officer, The Institutes

SUBJECT: Recognition of Members Qualifying under the
Continuing Professional Development (CPD) Program

Many chapters choose to honor all CPCUs qualified under the Continuing Professional Development (CPD) program at the time new CPCU designees are recognized. To obtain a roster of your chapter members who are currently qualified under the CPD program, please follow the instructions provided.

If this is to be done by your chapter, we recommend that:

1. a *special* invitation be extended to CPD qualifiers indicating they will be recognized. You may choose to recognize them individually or as a group.
2. their names and organizations be typed or printed in the program or on a separate sheet that can be inserted in the program to indicate their achievements. *Care should be taken not to overshadow the accomplishments of the new CPCU designees.*
3. you formally recognize the Continuing Professional Development qualifiers using the script provided (modified to meet your needs) ***after*** the new CPCU designees have been awarded their diplomas and the CPCU charge has been administered.

On behalf of The Institutes and the CPCU Society, thank you for your support of continuing professional development.